



Printing Files Delivery: Base is GGP File Delivery Guidelines (FDG)		Unit	Cost in €
Additional Work	GGP Service		
<b>Printing files are not delivered via SFTP/ P3</b>			
• Delivery printing files via SFTP server/ email	Transfer of files on platform P3 by GGP	per file	50,00 €
• Download of printing files via We-Transfer/ customer platform / customer server	Collection of files from the customer by GGP	per file	50,00 €
<b>Printing files are delivered via SFTP/ P3</b>			
• Printing file is not assigned to the order and / or corresponding order part	Relocation of file by GGP	per file	10,00 €
• Name of printing file does not correspond to FDG	Renaming of file according to P3 instruction by GGP	per file	10,00 €
• Delivery of printing file format not as per FDG	Unpacking of ZIP file by GGP	per file	15,00 €
	Create PDFs from open data by GGP		25,00 €
<b>Technical processability</b>			
• Incorrect set of printing files	Request for new set of files by GGP	per file	55,00 €
• File for finishings is part of printing file	Separation of finishings file by GGP	per file	15,00 €
• Delivery of single pages/ batches of pages	Assembling of multiple pages/ batches to create one single file	per file	25,00 €
• Delivery of double pages on one mounting surface	Division into singles pages	per set of files	15,00 €
• Incorrect dimensioning of book cover/ jacket	Correction of book cover/ jacket true to size	per page	25,00 €
	Adjust positioning of images on inner cover to content	per image	15,00 €
• Data profile does not match paper type	GGP to correct ICC-color profiling – conversion of printing data, e.g.Fogra39 to Fogra51	per file-verbund	15,00 €

### Optional Prepress Services

	Unit	Cost in €
Change of screen width / image resolutions/ FM screen / Copydot	per set of files	15,00 €
Scanning of text pages/ OCR	per page	5,00 €
Creation of PDFs from open data	per file	25,00 €
Creation of blank position guides for the customer	per position guide	25,00 €
Creation of complete plotters for approval	per page	0,10 €
Creation of digital position guides from cover/ text file (tb sent to GGP-Cloud / the customer's server)	per component	25,00 €
Creation of digital position guides from cover file incl. finishings (tb sent to GGP-Cloud / the customer's server)	per component	25,00 €
Supply/ return of printing files to customer	per title	25,00 €
Assembly of cover (front +spine+back, outer cover), (front +spine+back, inner cover),	per page	25,00 €
Cover correction (barcode, price, flap text etc.)	per cover	20,00 €





### Approval

	Unit	Cost in €
Provision of PDF for print approval	per component	40,00 €
Print start only after approval of printed sheets		<b>on demand</b>



### Proofs & Checks

	Unit	Cost in €
Creation of color proofs, excl. courier cost	per A5	40,00 €
	per A4	45,00 €
Creation of color proofs incl. simulation of matte lamination, excl. courier cost	per A5	45,00 €
	per A4	47,00 €
Manual check of format by prepress	per check	50,00 €
Additional check of non-standard proof (see FDG)	per check	50,00 €
Checking test files for technical correctness and create test report for customer	per check	50,00 €



### Organizational Services

	Unit	Cost in €
Multiple invoices for one single order (eg separate invoices for production, material or transport)	per invoice	30,00 €
Handling of file copies incl. carton-/ transport packing, excl. courier costs	up to 10 copies	20,00 €
	more than 10 copies	40,00 €
Handling shipping/ distribution list	per list	50,00 €
Handling of any changes after order approval	flat	50,00 €
Returns management		<b>at cost</b>



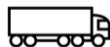
Typesetting Services		Unit	Cost in €
Typesetting			at cost
Ebook conversion (epub und mobi);			at cost
File conversion(in PDF, RTF)	per batch of files		10,00 €
Scanning / reproduction of text incl. retouching + impositioning	per page		0,92 €
Scanning images + retouching	per image		10,00 €
Scan, OCR- text recognition, fixing technical bugs	per page		1,30 €
Conversion of texts into German ortography	per 1000 characters		0,38 €
Converting files back into RTF	per batch of files		25,00 €
Creation of barrier-free PDFs ???			at cost
Creation of stickers/ labels from adress lists (Excel) for DHL, DPD or pallet labels			at cost
File editing with InDesign or as PDF	per treatment		50,00 €
File preparation for E-Paper (solely PDF editing)	per batch of files		50,00 €
Supply/ return of printing files to customer	per title		20,00 €



Corrections		Unit	Cost in €
Correcting/ completing copyright page (imprint, FSC logo)	per page		15,00 €
Replacing page/ add advertisement pages	per page		15,00 €
Correcting main text	per line		10,00 €
Change of trimmed page size	per batch of files		10,00 €
Correction of head and spine margin	per batch of files		15,00 €
Downsizing content pages incl. check	per batch of files		32,50 €
Adding bleeds	per page		5,00 €
Adjusting transition pages after downsizing	per image transistion		5,00 €
Removal of trim marks etc.	per batch of files		15,00 €
Checking/ adjusting register for finishings	per finishing		15,00 €
Creation of new barcode	per barcode		10,00 €
Defective/ missing fonts			new set of files
Change of page numbers	per batch of files		50,00 €
Adding blank pages	per page		5,00 €
Change of spine width	per cover		20,00 €



Production Services	Unit	Cost in €
Running sheets without approval	per set /	32,00 €
Running sheets with approval	per component	50,00 €
Sample cases with 1col.spine blocking, excl. courier cost	per case	65,00 €
Sample cases with 2col.spine blocking, excl. courier cost	per case	82,00 €
Sample cases with 1col.spine and front blocking, excl. courier cost	per case	100,00 €
Dummy made from printed components, excl. courier cost	per dummy	60,00 €
Blank dummy, exkl. courier cost	per dummy	70,00 €
Wet proofs/ test prints of any kind		at cost
Extra plates b/w incl. make ready	per plate	120,00 €
Extra plates colour incl. make ready	per plate	180,00 €



Logistics Services	Unit	Cost in €
Storage of pallets with finished goods	per pallet & month	8,00 €
Storage of customer material (incl. transport to storage and retrieval)	per pallet & month	8,00 €
Storage of customer material (incl. transport to storage and retrieval)	per reel & month	8,00 €
Handling of warehouse-specific special pallets	flat	20,00 €
Unusual delivery guidelines, eg notification > 24h	flat	50,00 €
Extra for customer material being delivered without reference to the order placed with GGP	flat	50,00 €
Extra for short-term change of delivery location and quantity after order confirmation		at cost
Disposal of finished products		at cost